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Tender

Coffee machine and beans

Proactis Buyer

F02: Contract notice

Notice identifier: 2019/S 000-000010

Procurement identifier (OCID): ocds-h6vhtk-002f3a-integration

Published 9 January 2019, 11:10am

Section I: Contracting authority

I.1) Name and addresses

Proactis Buyer

10 Queens Road

Aberdeen

AB15 4ZT

Contact

Line Olsen

Email

line.olsen@proactis.com

Telephone

+44 1224636999

Fax

+44 1224636997

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.mytenders.org>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Coffee machine and beans

II.1.2) Main CPV code

- 39711310 - Electric coffee makers

II.1.3) Type of contract

Works

II.1.4) Short description

Coffee machine and beans

II.1.5) Estimated total value

Value excluding VAT: £1,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

If a combined offer for both lots from one supplier will provide the overall best offer, then lot one and two will be combined. This could lead to the lowest price offer being declined for a single lot.

II.2) Description

II.2.1) Title

Coffee

Lot No

2

II.2.2) Additional CPV code(s)

- 03131100 - Coffee beans
- 15860000 - Coffee, tea and related products
- 15861000 - Coffee
- 15861100 - Roasted coffee
- 15861200 - Decaffeinated coffee
- 15862000 - Coffee substitutes

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

II.2.4) Description of the procurement

Delivery of coffee for a coffee machine

II.2.5) Award criteria

Price

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

After 6 months there will be a review. If the contract performance is considered good, the contract will be renewed with an additional 12 months. A new review will be held at 18 months and considered renewed for another 12 months. The contract duration can then be a total of 26 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Coffee machine

Lot No

1

II.2.2) Additional CPV code(s)

- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

II.2.4) Description of the procurement

Coffee machine for break room.

II.2.5) Award criteria

Price

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

After 6 months there will be a review. If the contract performance is considered good, the contract will be renewed with an additional 12 months. A new review will be held at 18 months and considered renewed for another 12 months. The contract duration can then be a total of 26 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The suppliers should be baristas.

III.1.2) Economic and financial standing

List and brief description of selection criteria

good financial standing

Minimum level(s) of standards possibly required

bank statement

III.1.3) Technical and professional ability

List and brief description of selection criteria

Good reviews

Minimum level(s) of standards possibly required

Must be baristas

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 February 2019

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 February 2019

Local time

3:00pm

Place

In Aberdeen office

Information about authorised persons and opening procedure

Two representatives for the bidder.

Two representatives for the buyer.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

(SC Ref:551170)

VI.4) Procedures for review

VI.4.1) Review body

Proactis Buyer

Aberdeen

Country

United Kingdom