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Tender

Approved Driving Instructors and Trainers

Norfolk County Council

F02: Contract notice

Notice identifier: 2021/S 000-000161

Procurement identifier (OCID): ocds-h6vhtk-0037ca-integration

Published 15 January 2021, 5:15pm

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

Floor 3, County Hall, Martineau Lane

Norwich

Contact

Sarah Hardy

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Approved Driving Instructors and Trainers

Reference number

NCCT42137

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

It is Norfolk County Council's intention to let a framework with a range of different providers to deliver approved driving instruction and training. The Council is subject to the Public Contracts Regulations 2015 and will be carrying out this procurement in accordance with the Light Touch Regime which applies to training services. Norfolk County Council reserves the right to re-open this framework at any time for further applications to be received and if Norfolk County Council does choose to open the framework then it shall do so on the same terms as this tender subject to any changes to meet legal or regulatory changes. There is no maximum number of providers that can be on the framework.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

On Road Training

Lot No

1

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80522000 - Training seminars
- 80550000 - Safety training services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk.

II.2.4) Description of the procurement

It is Norfolk County Council's intention to let a framework with a range of different providers to deliver approved driving instruction and training for its customers. For Lot 1 this includes any activity that has an element of practical training in a vehicle, this could include but is not limited to minibuss assessments, taxi testing, older driver assessments, driver development sessions. This lot does not include the on road element of the safe and considerate driving course which is covered in Lot 2. There is no limit to the number of suppliers that can be admitted to this lot (subject to passing the criteria in the Invitation to Tender).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

29 January 2021

End date

30 April 2021

This contract is subject to renewal

Yes

Description of renewals

The Council has the right (in agreement with suppliers successfully appointed to the framework) to extend the framework agreement by up to 36 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimate value for this lot is over the potential length of the framework including the 36 month extension. There is no guarantee of any contracts under this framework.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

In the case of framework agreements, provide justification for any duration exceeding 4 years: The Council is subject to the Public Contracts Regulations 2015 and will be carrying out this procurement in accordance with the Light Touch Regime which applies to training services. Under the Light Touch Regime, the Council has flexibility as to the term. The potential for 6 years is to align with funding from the police.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 January 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 January 2021

Local time

12:00pm

Place

Norfolk

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

This procurement will be managed electronically via the Council's eProcurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc> Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles> Once registered you will be able to see the procurement project under the 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the InTend support team by phoning +44 8442728810 or emailing support@in-tend.co.uk The authority has considered (pursuant to the Public Services (Social Value) Act 2012) whether to explicitly seek social value through this procurement, but has decided that it is not appropriate on this occasion. However, social value is implied in the work.

VI.4) Procedures for review

VI.4.1) Review body

Norfolk Council

Norwich

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Norfolk Council

Norwich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

VI.4.4) Service from which information about the review procedure may be obtained

Norfolk Council

Norwich

Country

United Kingdom