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Award

## **CWC20069 - Provision of Elections Printing**

Wolverhampton City Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-000221

Procurement identifier (OCID): ocids-h6vhtk-003806-integration

Published 19 January 2021, 12:08pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

#### **Contact**

Mr Peter Holmes

#### **Email**

[peter.holmes@wolverhampton.gov.uk](mailto:peter.holmes@wolverhampton.gov.uk)

#### **Telephone**

+44 1902556175

#### **Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CWC20069 - Provision of Elections Printing

Reference number

DN483117

#### **II.1.2) Main CPV code**

- 22100000 - Printed books, brochures and leaflets

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The procurement exercise was for the provision of electoral printing and associated services including personalisation and direct mailing.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £410,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products

#### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

#### **II.2.4) Description of the procurement**

Wolverhampton City Council has an electorate of 183 646 on 1 June 2020. The electoral services team manage two primary functions - electoral registration and the running of elections/referenda. The Returning Officer is responsible for the conduct of running a poll, including overseeing the production of poll cards, ballot papers and postal packs to ensure they meet the statutory requirements.

In order to ensure that electoral services meet the best value requirements of the Council and the cabinet office (who are responsible for the costs at a national election/referendum), we are putting in place a contract for all electoral services data processing and printing requirements for elections held in the Council's area for ballot papers, poll cards and postal voter packs.

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

This procurement exercise was undertaken in the 'open' market and was advertised on contracts finder.

It was the authority's intent to place a notification on OJEU, however due to a malfunction of the eTendering portal it later transpired that it was never published, hence the necessity to issue a VEAT notice on this occasion.

A full open procurement process was followed and prior to award the standstill period was observed.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section V. Award of contract/concession**

### **Contract No**

CWC20069

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

1 January 2021

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

FCS Laser Mail

Birmingham

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

No

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £410,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Wolverhampton City Council

Wolverhampton

Country

United Kingdom