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Tender

## **External Legal Advice and Support to National Savings and Investments (NS&I)**

National Savings and Investments

F02: Contract notice

Notice identifier: 2021/S 000-000846

Procurement identifier (OCID): ocds-h6vhtk-003a6d-integration

Published 16 March 2021, 10:20am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Savings and Investments

1 Drummond Gate

London

SW1V 2QX

#### **Contact**

Jamie Thomas

#### **Email**

[jamie.thomas@nsandi.com](mailto:jamie.thomas@nsandi.com)

#### **Telephone**

+44 7973732327

#### **Country**

United Kingdom

**NUTS code**

UKI - LONDON

**Internet address(es)**

Main address

<https://www.nsandi.com>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/5255>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=31284&B=NSANDI](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=31284&B=NSANDI)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=31284&B=NSANDI](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=31284&B=NSANDI)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Legal Advice and Support to National Savings and Investments (NS&I)

Reference number

1584

#### **II.1.2) Main CPV code**

- 79111000 - Legal advisory services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NS&I is seeking to procure the provision of external legal advice and support services, to include:

(a) legal advice to support the ongoing needs of the business at the point of need. This will include, but may not be limited to, ongoing advice to manage the BPO agreement currently with Atos IT Services UK Ltd and specialist legal advice on matters such as procurement, contract management and contractual change, Retail, B2B services, data protection, security and risk management;

(b) strategic advice to support NS&I's longer term business planning. This will include, but may not be limited to, future procurement for the delivery of outsourced elements of the business from 2024 and health checking any future plans NS&I has around business growth and development.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 79140000 - Legal advisory and information services

## **II.2.3) Place of performance**

NUTS codes

- UKI - LONDON

Main site or place of performance

London

## **II.2.4) Description of the procurement**

NS&I is seeking to procure the provision of external legal advice and support services, to include:

(a) legal advice to support the ongoing needs of the business at the point of need. This will include, but may not be limited to, ongoing advice to manage the BPO agreement currently with Atos IT Services UK Ltd and specialist legal advice on matters such as procurement, contract management and contractual change, retail, B2B services, data protection, security and risk management.

(b) strategic advice to support NS&I's longer term business planning. This will include, but may not be limited to, future procurement for the delivery of outsourced elements of the business from 2024 and health checking any future plans NS&I has around business growth and development.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £3,500,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Selection Criteria as follows:

6.1 – Case Studies (25 %);

6.2 – Experience and specialisation of firm – contract law and contract management (15 %);

6.3 – Experience and specialisation of firm – public procurement law and procedures (10 %);

6.4 - Experience and specialisation of firm – financial conduct and compliance (10 %);

6.5 - Experience and specialisation of firm – public private partnerships (10 %);

6.6 – Ensuring customer satisfaction (15 %);

6.7 – Understanding of NS&I's requirement (15 %).

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The bidding organisation and any relevant employees, must be appropriately authorised and registered with the relevant professional and regulatory bodies – including in particular the Solicitors Regulation Authority and the Law Society.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Bidder must employ qualified legal professionals regulated by the Solicitors Regulation Authority and the Law Society.

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 April 2021

Local time

4:00pm

#### IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

15 April 2021

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15 May 2021

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/royal-courts-of-justice>