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Tender

Computer-user familiarisation and training services

Westminster City Council

F02: Contract notice

Notice identifier: 2021/S 000-001385

Procurement identifier (OCID): ocds-h6vhtk-003c88-integration

Published 4 May 2021, 1:04pm

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

London

Email

Hjacobs@westminster.gov.uk

Country

United Kingdom

NUTS code

UKI3 - Inner London – West

Internet address(es)

Main address

www.capitalesourcing.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.capitalesourcing.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Computer-user familiarisation and training services

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

United Kingdom-London: Computer-user familiarisation and training services

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot No

1

II.2.2) Additional CPV code(s)

- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom
- UKI3 - Inner London – West

II.2.4) Description of the procurement

The Westminster City Council seeks expressions of interest for suppliers to enter a two lot framework agreement to deliver digital training.

— Lot 1 Is an ERDF Funded project and it relates to provision of digital training and business support as part of the Digital Street Markets Project for market traders and SMEs within Westminster. As part of the funding, this opportunity is required to be published in the OJEU. This is a one supplier lot.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

II.2.4) Description of the procurement

The Westminster City Council seeks expressions of interest for suppliers to enter a two lot framework agreement to deliver digital training.

— Lot 1 Is an ERDF Funded project and it relates to provision of digital training and business support as part of the Digital Street Markets Project for market traders and SMEs within Westminster. As part of the funding, this opportunity is required to be published in the OJEU. This is a one supplier lot.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

26

This contract is subject to renewal

Yes

Description of renewals

Lot 2 is for the provision of digital training and business support for the wider council and it a multi supplier lot with up to 4 suppliers and call off will be via a mini competition.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 July 2021

Local time

1:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 July 2021

Local time

2:00am

Place

A commercial manager who is independent of the evaluation panel will open the tender.

Information about authorised persons and opening procedure

A commercial manager who is independent of the evaluation panel will open the tender.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court Of Justice

London

Country

United Kingdom